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## Signage and Posting Guidelines

CAES is a destination point for world-renowned researchers, private industry partners, politicians, CAES patrons and other dignitaries. For this reason, CAES maintains strict control over signs, posters, and other printed materials that may be seen in and around the CAES facility.

- The CAES Safety Officer approves all signage requests.
- To obtain CAES approval for a poster or signage, contact the CAES Safety Officer or CAES Administrator.
- Upon approval, the CAES Administrator will submit an ISU [Work Order Form](#) to request sign construction or installation.
- Idaho State University constructs and installs all facility signage.
- In accordance with LEED™ design principles, office windows shall remain unobstructed.